

# Parent Checklist

In your search for a quality facility for your child, it helps to have a reference guide during the review process. We recommend you use this checklist to ask questions, bring up concerns, and to compare with other centers.

## FACILITY

### Appletree

- ✓ Warm and inviting atmosphere
- ✓ Greeted with a friendly smile
- ✓ Current licenses and permits are posted
- ✓ Menu meets USDA guidelines
- ✓ Two separate, fenced outdoor play yards
- ✓ Smoke detectors and fire extinguishers
- ✓ Adequate indoor space for activities
- ✓ Separate diaper changing areas
- ✓ Accessible bathrooms
- ✓ No signs of needed repair or maintenance

Other #1

Other #2

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## LEARNING ENVIRONMENT

### Appletree

- ✓ Positive communication with children
- ✓ Developmentally appropriate activities
- ✓ Staff appear calm, patient, and loving
- ✓ Staff easily identified with name badges and/or uniforms
- ✓ Caregivers/teachers are certified in First Aid and CPR
- ✓ Overall sound of group is pleasant
- ✓ Planned schedule of activities
- ✓ Infants and younger children have separate environments

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## PARENT COMMUNICATION

### Appletree

- ✓ Parents are informed of accidents and unusual incidents
- ✓ Weather emergency plans are provided
- ✓ Enrollment includes written discipline policy standards
- ✓ On-going school event notices available
- ✓ Daily take-home reports
- ✓ Parent-teacher conferences

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## SAFETY

### Appletree

- ✓ Webcam access to child's room
- ✓ Secured doors
- ✓ Check-in/check-out procedure
- ✓ Children are under adult supervision at all times
- ✓ Learning materials are age-appropriate in size and usage
- ✓ Drinking water and hand-washing facilities are easily accessible
- ✓ All dangerous products, such as medicines and chemicals, are out of reach of children

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## INTEREST AREAS

### Appletree

- ✓ Quiet area such as a library
- ✓ Dramatic play areas
- ✓ Problem-solving areas
- ✓ Creative areas
- ✓ Construction areas
- ✓ Learning about our world
- ✓ Computers equipped with age-appropriate software

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